

WARRANT ARTICLE 30



CONCERNED TAXPAYERS OF BOW

Articles 3 and 4

- Proposed New Public Safety Building
 - Article 3 – \$5,030,000 to construct new public safety building
 - Article 4 - \$35,000 to develop the design for the new public safety building which is to range in size from 20,000 to 25,000 SF
 - Bond interest - \$2.38 million over 20 years



An Economical Alternative – Article 30

- To see if the town will vote to raise and appropriate the sum of \$550,000 to implement recommendations provided to the town to bring the fire and community building into conformity with correction of electrical deficiencies, asbestos removal and other fire safety corrections as set forth in the reports by Enviro Vantage, Cummings Associates, and Yeaton Associates, Inc. notwithstanding the decision of the building inspector on February 25, 2014, to require earthquake and other catastrophic standards to be imposed to an existing building. Source of funds shall be 1) the withdrawal of \$350,000 from otherwise unappropriated funds, 2) the withdrawal of \$100,000 from the Municipal Buildings and Grounds Capital Reserve Funds and the remainder raised by taxes. (Majority vote required).

Purpose of Article 30

\$550,000

To fix the
issues raised
by the State
Fire Marshal

Electrical
Life and Safety Upgrades
Asbestos

Electrical Repairs

- Board of Selectmen Approved Minutes (October 22, 2013)
 - Bring existing fire station/community building into compliance with electrical code
 - Estimate between **\$175,000** to **\$225,000** in the Yeaton Associates Report

Electrical Repairs

□ October 22, 2013 Minutes

V. Old Business (continued)

Fire Station/Community Building Update

Town Manager Stack stated that the Town did receive the electrical engineer report for the whole building and the cost estimate to bring the building into compliance with electric codes ranges from \$175,000 to \$225,000. Renovation work will be start tomorrow on the Coffin building. The Emergency Management Director has been working on relocating his office and the Emergency Operations Center to the Municipal Building. Town Manager Stack stated that he will be meeting with Fire Safety Engineer Bob Cummings to determine the work that will need to be done in order to comply with life safety codes now that the residential quarters are being moved out of the building. They will also be exploring what would need to be done if a new Safety Building is constructed and the Fire Department moves out of the existing building in order to allow its continued use as a community building. If the Town wants to continue the use of the building, it will need to be brought into full compliance with Life Safety Codes by September 15, 2016.

Fire and Life Safety Upgrades

- Cummings Associates (March 11, 2014)
 - Address the fire and life safety upgrades for the existing fire station/ community center, and fix the range hood in community center
 - Estimate for **\$177,500**
 - Includes quote for \$85,000 for range hood and fire suppression
 - Kittredge Equipment Company quote on May 13, 2013 states range hood and fire suppression could be as low as \$25,058

Kittredge Equipment Company

100 Bowdoin Road
Agona, NH 03601
Telephone: (603) 304-4100
Tel. Fax: (603) 423-7082



484 Johnson D
Williamston, VT 05495
Telephone: (802) 848-1700
Tel. Fax: (802) 432-0225

Quote

Date

5/14/2013

A Certified Woman Owned Business Enterprise (WBE)

Project:
Bow FD

From:
Kittredge Equipment Company
Scott DePiero
520 Rt. #3A
Bow NH 03304-3103
(603) 228-9460 (Phone)

Project Code: BOW_FD

Item	Qty	Description	Sell	Sell Total
1	1 ea	HOOD CINTAS FIRE PROTECTION Model No. HOOD Packed: ea 9'0" Hood with exhaust fan and duct. Installed	\$10,998.00	\$10,998.00
Total				\$10,998.00

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TOWN OF BOW

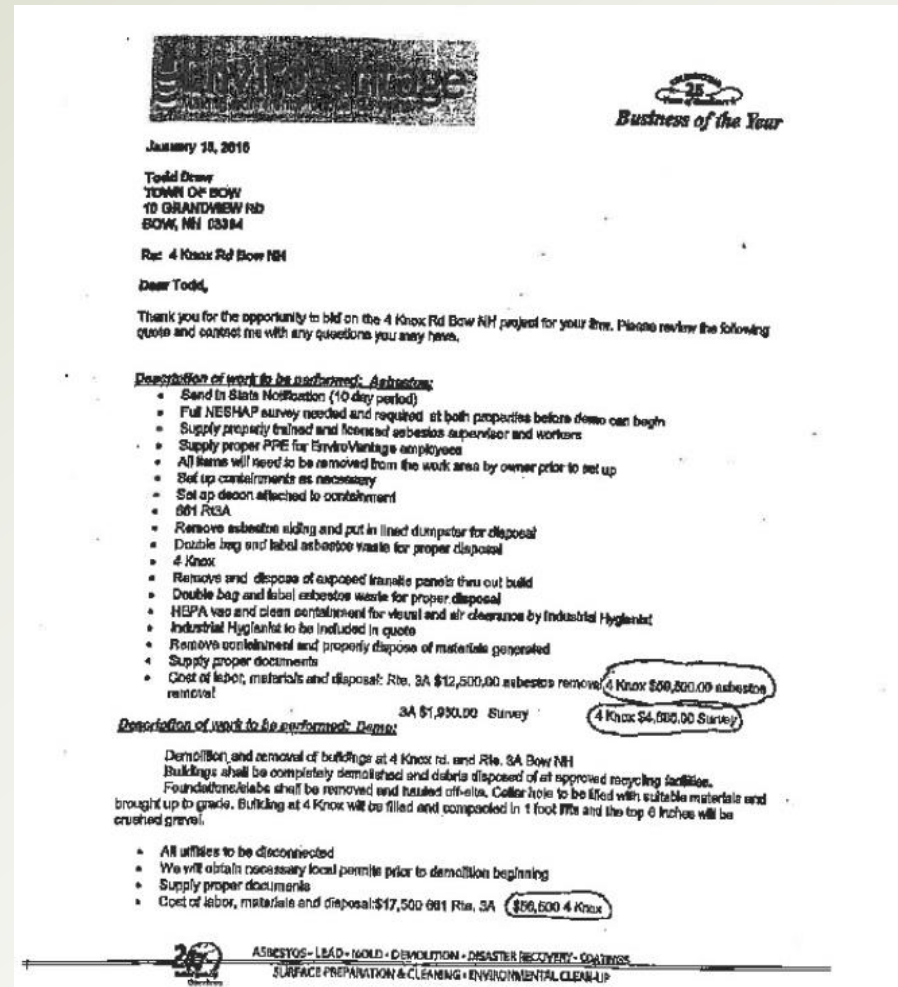
#1289 P. 001/014

10,998	Hood	Written estimated from Kittredge
2,575	Suppression system	Written estimate from Hampshire Fire
3,485	Roof curb	Written estimate from Dutton and Garfield
5,000	Wall prep and additional supports	Verbal Estimate from Mihachik
3,000	Electrical work	Verbal estimate from Aucoin
\$25,058		

?	Engineering and stamped plan	Cost unknown
?	Gas connection	Cost unknown
?	Safety rails or platforms	Cost unknown

Asbestos

- EnviroVantage (January 15, 2015)
- Estimate was \$4,500 to survey and \$59,500 to remove the asbestos



Town Estimates – Maximum to Fix

□ Asbestos Survey	\$4,500
□ Asbestos Removal	\$59,500
□ Electrical	\$225,000
□ Fire/Life Safety	\$177,500
□ Contingency	\$83,500
□ TOTAL	\$550,000

Aho Construction - Estimate

- March 9, 2015 – Preliminary Budget
- \$554,000
- Electrical, sprinkler system, asbestos removal, work at generator area, basement area work, community area, fire truck back bay, fire office/kitchen area (**includes fixing stove**) and second floor



Aho Construction Inc.
 30 Tricnit Road
 New Ipswich, NH 03071

T (603) 878-3150 x 105
 F (603) 878-1258

Fire Station/Community Center Improvements

2 Knox Road

Bow, NH

03/09/15

Preliminary Budgets

Refer to the following reports:

1. July 24, 2013 letter from the State of NH Department of Safety prepared by William o. Clark Investigator # 907.
2. November 19, 2014 letter from the State of NH Department of Safety prepared by Ron Anstey CBO, CFI Investigator/NH State Fire Marshal Office.
3. October 7, 2013 Town of Bow Fire Station/Community Building Electrical Assessment prepared by Yeaton Associates, Inc.

Work items:	Budget:
Electrical renovations:	
1. Fire alarm system	\$ 45,000
2. Update electrical systems and wiring	\$175,000
Sprinkler system:	\$ 65,000
1. Add a sprinkler system throughout the entire building	
2. No municipal water so add storage tanks and fire pump	
3. Note: Must find room/area for this somewhere in the building	
Asbestos removal:	\$64,000
1. Allowance for removal of asbestos/ hazardous materials(see 1/15/15 quote)	
Work at generator area:	\$ 10,000
1. Remove siding and construct masonry for fire separation	
2. Add two bollards for protection from vehicles	
3. Install rated ceiling at canopy structure	
4. Extend exhaust stack thru roof within a protective shield	
5. Add secondary containment at the fuel tank (inside)	
6. Or relocate the generator further from the building	

Basement area work:	\$20,000
1. Provide a one hour ceiling separation	
2. Provide make-up air for combustion	
Community area:	\$40,000
1. Replace/cover exposed wood with drywall	
2. Provide wall to enclose storage mezzanine	
3. Remove stairs to mezzanine (no storage allowed)	
4. Rework partitions and doors at stage area	
5. Rest room exhaust fans	
6. Egress Improvements for ADA	
Fire truck Back Bay:	\$15,000
1. Remove storage mezzanine	
2. Treat exposed wood	
3. Add remote exit door	
4. Replace exit door with a proper threshold	
Fire office/kitchen area:	\$50,000
1. Remove the existing hood	
2. Remove asbestos board walls and ceiling (see allowance)	
3. New hood with suppression system and stainless surround	
4. Make-up air unit	
5. Flash in hood exhaust and curb for make-up air unit	
6. Gas piping for make-up air unit and cooking equipment	
7. Power wiring for MU air unit and exhaust fan for hood, outlets in kitchen (see electrical)	
8. Restroom exhaust fan	
Second floor area:	\$20,000
1. Add two egress stairways	
General Conditions:	\$50,000
1. Plans	
2. Supervision labor	
3. Dumpster service	
Total Budget:	\$554,000

Funding for Article 30

- The source of funding for the \$550,000 is:
 - \$350,000 from unassigned fund balance
 - The “cushion” of excess unspent funds maintained by the town
 - \$100,000 from Municipal Buildings and Grounds Capital Reserve Fund
 - The rest, if needed, raised by taxes

Unassigned Fund Balance

- The NH DRA recommends 5% minimum
- The NH Government Finance Officers Association recommends 8%
- Budget Director Robert Blanchette favors \$2,500,000 or 7%

Unassigned Fund Balance Per Robert Blanchette

Estimate:

2,964,130.00		
<u>(350,000.00)</u>	2015 reduce Taxes	
2,614,130.00		
<u>250,000.00</u>	Estimate (Year ending 6/30/15) Could be higher or lower	
2,864,130.00		
2,864,130.00	Perfer this amount to be \$2,500,000 or higher	Reason: continue to stabilize the annual tax rate

Recommended Fund Balance Retainage -2014 (APPROPORATIONS)

	2014 Municipal	11,076,963
	2014 Local school	18,118,053
	2014 State school levy	2,151,913
	2014 County tax levy	<u>3,029,545</u>
		34,376,474
DRA Recommends	5%	1,718,824
GFOA Recommends	8%	2,750,118

Municipal Buildings and Grounds Capital Reserve Fund

- Purpose of fund is maintenance and repairs of municipal buildings and grounds
- \$228,000 in fund
- Article 15, 2006 Town Meeting

The article to see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Municipal Buildings and Grounds Capital Maintenance and Repair, and to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be placed in this fund was **PASSED** by majority vote.
(Majority Vote Required)

(Recommended by the Board of Selectmen 3-1)
(Recommended by the Budget Committee 4-3)

Municipal Buildings and Grounds Capital Reserve Fund

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<u>Capital Reserve Funds</u>	<u>Balance 7/1/2013</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Investment Income</u>	<u>Balance 06/30/14</u>
Cemetery Development Fund	111,977.43	-	-	1,136.33	113,113.76
Fire Department Equipment	114,097.73	30,000.00	(9,007.32)	1,160.93	136,251.34
Bridges	339,118.25	-	(69,840.00)	4,186.00	273,464.25
Fire Trucks	1,281,053.84	75,000.00	-	13,628.11	1,369,681.95
Highway Construction	438,202.18	-	-	4,397.86	442,600.04
Land Purchase	293,947.64	-	(2,500.00)	3,071.73	294,519.37
Municipal Buildings and Grounds	285,738.20	115,000.00	(176,277.00)	3,557.04	228,018.24
Parks & Recreation Dept. Equipment	89,592.67	10,000.00	-	948.33	100,541.00
Parks & Recreation Fields & Parking	24,474.13	-	-	252.71	24,726.84
Police Department Equipment	98,164.71	70,000.00	(12,570.00)	1,120.88	156,715.59
Public Safety Building	5,914.92	-	-	21.55	5,936.47
Public Works Department Equipment	951,138.90	170,000.00	(476,734.92)	9,949.78	654,353.76
Road Construction 1-2 Zone	1,437,912.03	-	(109,275.15)	14,873.49	1,343,510.37
Sewer System	24,287.83	-	-	276.40	24,564.23
Library Lower Level	14,360.00	50,000.00	(6,810.00)	188.57	57,738.57
Bow School District	288,224.10	-	(60,000.00)	3,515.93	231,740.03
Bow School District Paving	8,564.32	-	-	9.35	8,573.67
Bow School District HVAC	500,477.14	-	-	4,699.06	505,176.20
Bow High School Capital Improvements	140,123.47	-	-	914.96	141,038.43
Unanticipated Special Education Costs	347,556.00	-	-	3,643.91	351,199.91
Total Capital Reserve Funds	6,794,925.49	520,000.00	(923,014.39)	71,552.92	6,463,464.02
<u>Expendable Trust Funds</u>					
Library Emergency Repairs	33,220.85	-	(21,640.00)	339.09	11,919.94
Private Water Well Pollution Mitigation	25,157.60	-	-	240.09	25,397.69
Total Expendable Trust Funds	58,378.45	-	(21,640.00)	579.18	37,317.63
	6,853,303.96	520,000.00	(944,654.39)	72,132.10	6,428,749.67

Capital Reserve Funds July 1, 2013 to June 30, 2014

Trust Funds

Police Station

- Over \$100,00 in renovations just completed
- Potential construction of sally port/garage
- Estimate from Cobb Hill Construction (2004)
- One sally port added to side of building for estimated cost of \$200,000 to \$220,000



Pembroke Safety Center

Sally Port – A Secure Area



A Good Example – Pembroke's Safety Center

Canterbury Holding Cell

Example of a Holding Cell
(Canterbury, NH)



Cobb Hill Construction



Cobb Hill Construction, Inc.

206 North State Street • Concord, NH 03301 • 603-224-8373 • Fax: 603-224-0175 • www.cobhill.com • info@cobhill.com

COPY

September 14, 2004

Department of Police
12 Robinson Road
Bow, New Hampshire 03304

Attn: Jeff D. Jaran, Chief

Re: Sally Port Addition

Dear Chief Jaran,

We are pleased to submit budget pricing for two separate scenarios regarding the addition of a Sally Port to your existing building.

Both scenarios include:

20' X 28' Split Face CMU addition to the existing building (Match existing as closely as possible).

One remote operated, automatic overhead door, at each end.

6" concrete slab and 48" frost wall on concrete footing.

Drain in slab, connected to future oil/water separator installed by Road Dept.

EPDM flat roofing.

Electrical as needed, interior paint, repair of landscaping, and paving.

Scenario #1: One Story Sally Port: \$200,000 - \$220,000

Rising Tax Rates – Last 7 Years

- From 2008 until 2013, Bow's total tax rate has increased by **33.9%** from \$22.53 to \$30.19
- Bow's full value tax rate in 2013 ranked 206 out of 227 municipalities (top 10%)
- In 2014 we saw a slight reduction in the tax rate to \$29.14 (due to increased assessments)

Taxes to Remain High

- Bow's taxpayers were promised that we would be paying lower taxes after the school bond was paid
- If the public safety building article is passed, we will continue paying some of the highest taxes in the State

More Spending on the Way

- New Community Center
 - Article 5 - \$25,000 to hire firms to determine the cost to renovate existing building or construct a new community center
 - 2013 Capital Improvement Plan - \$4 million

**TOWN OF BOW
CAPITAL IMPROVEMENT PROJECT SHEET**

CAPITAL PROJECT TITLE: Community Building

DEPARTMENT: Parks and Recreation

NEW

UPDATE

PURCHASE YEAR: FY 2018-19

TOTAL PROJECT COST: \$ 4,000,000

SOURCE AND AMOUNT OF FUNDS:

Bond: \$3,970,000

General Fund: \$30,000

More Spending on the Way

- Elementary and Middle School Repairs and Updates
 - Estimated cost is \$2.4 million to \$4.5 million

Projects in Fiscal Year 2017				
Bow	Elementary Renovation	\$4,500,000	30%	\$1,350,000

What We Are Asking The Economical Choice



The community center will be returned to normal operation with a working kitchen and no asbestos!!!